## Letter and Numeral Formation Guide

Use the following language when modeling how to form uppercase letters, lowercase letters and numerals. Keep this document near your MTP board. As you pause to focus on letters and numerals to teach and/or review, consult this document for clarity and consistency. Repetition of these descriptions will support children as they learn letter names, sounds, and begin forming letters in their own writing. It will also support children as they learn numerals and form numerals in their own writing.

| Uppercase Letter | Letter Formation | Lowercase Letter | Letter Formation |
| :---: | :---: | :---: | :---: |
| A | slide down, slide down, make a bridge | a | curve all the way around, drop down |
| B | drop down, bump out, bump out | b | drop down, bump out |
| C | curve around | c | curve around |
| D | drop down, curve around | d | curve around, drop down |
| E | drop down, make a bridge, make a bridge, make a bridge | e | make a bridge, curve around |
| F | drop down, make a bridge, make a bridge | $f$ | curve around, drop down, make a bridge |
| $G$ | curve around, jump up, make a bridge | 9 | curve around, make a tail, swing up |
| H | drop down, drop down, make a bridge | h | drop down, make a hump |
| I | drop down, make a bridge on top, make a bridge on the bottom | i | drop down, dot |
| J | drop down, swing up | J | make a tail, swing up, dot |
| K | drop down, slide in, connect, slide out | k | drop down, slide in, connect, slide out |
| L | drop down, make a bridge | 1 | drop down (not too far!) |
| M | drop down, slide down, slide up, drop down | m | drop down, make a hill, make a hill |
| N | drop down, slide down, jump up | n | drop down, make a hill |
| $\bigcirc$ | curve all the way around | $\bigcirc$ | curve all the way around |
| $P$ | drop down, bump out | p | make a tail, bump out |
| Q | curve all the way around, slide down | $q$ | curve around, make a tail |
| R | drop down, bump out, slide down | r | drop down, little curve |
| S | curve around, curve around | 5 | curve around, curve around |
| T | drop down, make a bridge | + | drop down, make a bridge |
| U | curve down, curve up | $u$ | curve down, curve up, drop down |
| V | slide down, slide up | $v$ | slide down, slide up |
| W | slide down, slide up, slide down, slide up | w | slide down, slide up, slide down, slide up |
| $X$ | slide down, slide down | $\times$ | slide down, slide down |
| Y | slide down, slide down, drop down | y | slide down, slide down |
| Z | make a bridge, slide down, make a bridge | z | make a bridge, slide down, make a bridge |


| Numeral | Numeral Formation |
| :---: | :---: |
| 0 | curve all the way around |
| 1 | drop down |
| 2 | curve around, slide down, make a bridge |
| 3 | bump out, bump out |
| 4 | drop down, make a bridge, drop down |
| 5 | make a bridge, drop down, curve around |
| 6 | curve around, connect |
| 7 | make a bridge, slide down |
| 8 | curve around, slide down, curve around, slide up |
| 9 | curve around, drop down |

